

**ARTICULATION AGREEMENT**  
between  
The U.S. Army Ordnance School,  
Fort Lee, Virginia  
and  
Coastline Community College  
Fountain Valley, California

1. **Purpose of Articulation Agreement.** This Articulation Agreement establishes the terms for the awarding of course credit from Coastline Community College (OPE ID# 013536) for Ordnance School personnel toward either an Associate of Arts in Supervision and Management or an Associate of Arts in Logistics/Supply Chain Management (as outlined in Annex A and Annex B). Both degrees will be offered as distance learning online.
  
2. **References.**
  - a. TRADOC Policy Letter 13 dated 30 January 2017
  - b. AR 621-5 dated 11 July 2006
  - c. Applicable Programs of Instruction (POIs)
  - d. Coastline Community College Catalog
  - e. Student Evaluation Plans
  
3. **Tuition.** For students in these Programs, Coastline Community College will charge a tuition rate of \$200 per semester hour (SH) for School Year 2017-18, if active duty military or on an active reserve status. Unless indicated otherwise by Coastline Community College, the tuition rate for subsequent school years will also be \$200 per semester hour. Except as provided for under the Tuition Assistance Program, neither the Ordnance School, nor the Department of Army, will be charged for tuition nor any other fees.
  
4. **Student Requirements.** In order to receive credit for courses taken from another academic institution, the student must have completed courses for which they are seeking course credit (as outlined in Annex A and Annex B), and present a Joint Service Transcript (JST) as well as course completion certificates in order to receive credit for the courses outlined in this Articulation Agreement. The Student must additionally meet all of the admission requirements for the desired program at Coastline Community College.
  
5. **Course Credit and Degree Plans.** These Programs are volunteer programs, which are designed to assist the Soldiers with obtaining a degree from Coastline Community College. Neither the Ordnance School, nor the Department of Army, can assure that Ordnance School personnel will seek admission to the degree program. Each of the two degrees will require the students to complete their

general education courses, elective courses, and core courses. The awarded course credits for the degrees are outlined in Annex A and B.

**6. Institution Services and Instruction.** Coastline Community College undertakes:

- a. To admit students into Coastline Community College as governed by the current standards and procedures for admissions as stated in the Coastline Community College catalog and this Articulation Agreement.
- b. To furnish student educational advisory services.
- c. Provide or arrange for reference and research resources that are appropriate for the level of the academic offerings.
- d. To make provisions for students, at their own expense, to purchase necessary textbooks, laboratory materials and other equipment required for each course prior to the beginning of each course.
- e. To accept transfer students and to evaluate credit.
  - i. Students are classified as transfer students if they have previously registered at any other college or university, regardless of the amount of time spent in attendance or credit earned. A student's previous credit will be evaluated for transfer credit after official transcripts have been received.
  - ii. As pertains to undergraduate programs, the associate of arts (A.A.) degree holder from an accredited junior or community college will be considered to have satisfied the entire General Education requirements. The associate of science (A.S.) or associate of applied science (A.A.S.) degree holder from an accredited junior or community college must complete the entire General Studies Program requirement through transfer credit and/or resident courses.
  - iii. Grant credit to students for military service for MOS and for military schools attended or service extension courses completed while in the service as verified on the DD Form 295 or JST Transcript for active duty military or the DD Form 214 for veterans. These credits are transferred on the basis of ACE Guide recommendation to the maximum allowable.
- f. To understand that no facilities, or other federal government resources, will be provided as part of this Articulation Agreement.
- g. To market courses and programs through appropriate media resources. Marketing by the Army will not be guaranteed; and any marketing

conducted will require approval by the appropriate officials pursuant to applicable Army regulations.

- h. To accept sole responsibility for the employment of full-time, part-time, or adjunct faculty members.
- i. To maintain necessary attendance records on students and provide make-up work when such absences have been caused by official military duty or for other reasons as instructors determine justified.
- j. To provide the Ordnance School with student enrollment statistics pertaining to the programs outlined in this Articulation Agreement.

**7. Provisions for Administration of Tuition Assistance.**

- a. This Agreement does not constitute a commitment on availability of tuition assistance nor other federal financial aid nor on the specific number of students. This memorandum is supplemental to the ACES Letter of Instruction.
- b. Payment of Department of Defense appropriated funds is prohibited to those institutions that:
  - i. Discriminated on the basis of race, color, religion, sex or national origin, or
  - ii. Bar Armed Forces recruiting personnel from their premises

**8. Mutual Understanding.** It is mutually understood:

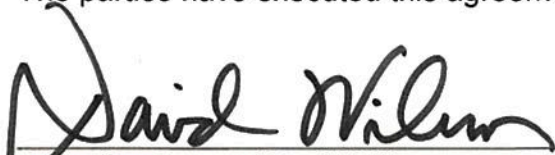
- a. That educational services for the program will be furnished by Coastline Community College in conformity with academic requirements established and prescribed by Coastline Community College and its governing board.
- b. That qualified family members of Army personnel, Government employees and their dependents, members of other services, and military retirees shall also be permitted to participate in the program without Army financial assistance. These other civilians are permitted to participate on a space available basis when it is mutually agreed that such participation is in the best interest of the program. First priority of Coastline Community College resources used for the program under this articulation agreement shall be devoted to the active duty military student.
- c. That all course approvals, registrations, required documentation actions/submissions are accomplished in accordance with Go Army Ed portal guidance/instruction.



- d. That all active duty military personnel will be counseled by an Army Guidance Counselor before registering/receiving Tuition Assistance through the Go Army Ed portal.
  - e. That regional accreditation association standards are met.
  - f. That provisions for financial aid other than Army tuition assistance will be made, such as, Veterans Administration benefits, basic grants, and scholarships that correspond to the financial aid available on campus.
  - g. That the program shall be administered by a Coastline Community College representative in liaison with the Fort Lee Education Center and the Ordnance School (POC). Coastline Community College will handle registration procedures and general supervision of the program.
  - h. That joint meetings will be held at least semi-annually with representatives of Coastline Community College, Fort Lee Education Center, and the Ordnance School to elaborate on accomplishments, problems and plans for the coming year. Generally, this meeting may be conducted telephonically.
  - i. That access to the Education Record (DA Form 669 or electronic equivalent) and allied documents by Coastline Community College is prohibited unless the individual Privacy Act release has been obtained.
  - j. The basic requirements for admission to Coastline Community College are graduation from a secondary school with a satisfactory academic record. Applicants receiving satisfactory scores on the GED tests may be admitted on the presentation of a state High School Equivalency diploma. Coastline Community College accepts qualified applicants throughout the year; the time of acceptances depends on the applicant's credentials. Veterans must submit a valid DD 214 form.
  - k. That the Ordnance School and the Education Center will publicize and promote educational programs, utilizing such media as are available and appropriate.
9. **EFFECTIVE DATE AND TERMINATION:** This Articulation Agreement will be effective from the date of signing and will have a duration of three years (the "Term"). This Agreement may be modified by mutual consent of the parties, provided any and all modifications are in writing and signed by officials representing the parties. A minimum of 90 days notice in writing will be provided for any modification of the Agreement. The Articulation Agreement will be subject to renewal upon written consent of the parties. Either party may terminate this Articulation Agreement upon 90 days written notice to the other party. Termination must be in writing and signed by the approving officials or their


designated personnel. Any portion of the Agreement, which hereafter is determined to be in violation of Federal law or Army regulations or which would, if enforced, cause such a violation, is null and void.

The parties have executed this agreement by signing below.

  
\_\_\_\_\_  
Brigadier General David Wilson  
Commandant, U.S. Army Ordnance School

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Loretta P. Adrian, Ph.D.  
President, Coastline Community College

  
\_\_\_\_\_  
Date

## ANNEX A: Course Credit for AA in Supervision and Management

MOS: 91B – Wheeled Vehicle Mechanic DEGREE: SUPERVISION AND MANAGEMENT						
RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 9sh required</b>						
MS C100	Business Organization and Management	-	-	3*	3*	3*
MS C102	Human Relations	-	-	-	-	-
MS C104	Human Resource Management	-	-	-	-	-
<b>Major Elective Courses- 15sh required</b>						
BUS C100	Introduction to Business	-	-	-	-	-
BUS C110	Business Law/Legal Environment of Business					
BUS C120	Personal Financial Planning					
BUS C150	Introduction to Marketing					
BUS C222	Small Business Operations & Management					
BUS C284	Work Based Learning		3	3	3	3
CIS C100	Introduction to Information Systems	-	-	3*	3*	3*
MS C101	Management/Employee Communication	-	-	3*	3*	3*
MS C144	Introduction to Leadership	-	-	-	-	-
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	8*+	12*+	16*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>8+</b>	<b>11+</b>	<b>20*+</b>	<b>24*+</b>	<b>28*+</b>
*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.						



**MOS: 94F - Computer/Detection Systems Repairer**  
**DEGREE: SUPERVISION AND MANAGEMENT**

RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 9sh required</b>						
MS C100	Business Organization and Management	-	-	-	-	-
MS C102	Human Relations	-	-	-	3*	3*
MS C104	Human Resource Management	-	-	-	-	-
<b>Major Elective Courses- 15sh required</b>						
BUS C100	Introduction to Business	-	-	-	-	-
BUS C110	Business Law/Legal Environment of Business	-	-	-	-	-
BUS C120	Personal Financial Planning	-	-	-	-	-
BUS C150	Introduction to Marketing	-	-	-	-	-
BUS C222	Small Business Operations & Management	-	-	-	-	-
BUS C284	Work Based Learning	-	3	3	3	3
CIS C100	Introduction to Information Systems	-	-	-	-	-
MS C101	Management/Employee Communication	-	-	-	-	-
MS C144	Introduction to Leadership	-	-	-	-	-
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	12*+	16*+	20*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>14+</b>	<b>11+</b>	<b>15*+</b>	<b>19*+</b>	<b>26*+</b>

*\*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.*

**MOS: 89B - Ammunition Specialist**  
**DEGREE: SUPERVISION AND MANAGEMENT**

RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 9sh required</b>						
MS C100	Business Organization and Management	-	-	-	3*	3*
MS C102	Human Relations	-	-	-	3*	3*
MS C104	Human Resource Management	-	-	-	-	-
<b>Major Elective Courses- 15sh required</b>						
BUS C100	Introduction to Business	-	-	-	-	3*
BUS C110	Business Law/Legal Environment of Business					
BUS C120	Personal Financial Planning					
BUS C150	Introduction to Marketing					
BUS C222	Small Business Operations & Management					
BUS C284	Work Based Learning		3	3	3	3
CIS C100	Introduction to Information Systems	-	-	-	-	-
MS C101	Management/Employee Communication	-	-	-	3*	3*
MS C144	Introduction to Leadership	-	-	-	-	3*
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	8*+	12*+	12*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>8+</b>	<b>11+</b>	<b>11*+</b>	<b>24*+</b>	<b>30*+</b>

*\*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.*



## ANNEX B: Course Credit for AA in Logistics/Supply Chain Management

MOS: 91B - Wheel Vehicle Mechanic						
DEGREE: LOGISTICS/SUPPLY CHAIN MANAGEMENT						
RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 15sh required</b>						
MS C100	Business Organization and Management	-	-	3*	3*	3*
MS C102	Human Relations	-	-	-	-	-
MS C104	Human Resource Management	-	-	-	-	-
SM C101	Principles of Supply Chain Management	-	-	-	-	-
SM C102	Supply Chain Operations	-	-	-	-	-
<b>Major Elective Courses- 6sh required</b>						
BC C112	Office Organization	-	-	-	-	-
CIS C100	Introduction to Information Systems	-	-	3*	3*	3*
MS C101	Management/Employee Communication	-	-	3*	3*	3*
BUS C284	Work Based Learning	-	3	3	3	3
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	8*+	12*+	16*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>14+</b>	<b>11+</b>	<b>20*+</b>	<b>24*+</b>	<b>28*+</b>
*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.						

**MOS: 94F - Computer Detection Systems Repairer**

**DEGREE: LOGISTICS/SUPPLY CHAIN MANAGEMENT**

RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 15sh required</b>						
MS C100	Business Organization and Management	-	-	-	-	-
MS C102	Human Relations	-	-	-	3*	3*
MS C104	Human Resource Management	-	-	-	-	-
SM C101	Principles of Supply Chain Management	-	-	-	-	-
SM C102	Supply Chain Operations	-	-	-	-	-
<b>Major Elective Courses- 6sh required</b>						
BC C112	Office Organization	-	-	-	3*	3*
CIS C100	Introduction to Information Systems	-	-	-	-	-
MS C101	Management/Employee Communication	-	-	-	-	-
BUS C284	Work Based Learning	-	3	3	3	3
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	12*+	16*+	20*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>8+</b>	<b>11+</b>	<b>15*+</b>	<b>25*+</b>	<b>29*+</b>

*\*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.*

**MOS: 89B - Ammunition Specialist**  
**DEGREE: LOGISTICS/SUPPLY CHAIN MANAGEMENT**

RANK		Private	Specialist	Sergeant	Staff Sergeant	Sergeant First Class
		E1-E3	E4	E5	E6	E7
<b>Major Required Courses- 15sh required</b>						
MS C100	Business Organization and Management	-	-	-	3	3
MS C102	Human Relations	-	-	-	3*	3*
MS C104	Human Resource Management	-	-	-	-	-
SM C101	Principles of Supply Chain Management	-	-	-	3*	3*
SM C102	Supply Chain Operations	-	-	-	-	-
<b>Major Elective Courses- 6sh required</b>						
BC C112	Office Organization	-	-	-	3*	3*
CIS C100	Introduction to Information Systems	-	-	-	-	-
MS C101	Management/Employee Communication	-	-	-	-	3*
BUS C284	Work Based Learning	-	3	3	3	3
<b>Free Electives- 21sh required</b>						
Free Electives	Additional credits listed on JST	8+	8+	8+	8*+	12*+
<b>*Total Possible ACES Credit Awarded:</b>		<b>8+</b>	<b>11+</b>	<b>11*+</b>	<b>23*+</b>	<b>30*+</b>

*\*Credits may vary depending on individual assessment. ALC/SLC course credits may apply. Credit evaluated from training experience and course work may not be duplicated.*